

DEPARTMENT OF MILITARY AFFAIRS AND PUBLIC SAFETY
CAPITOL POLICE
DIVISION OF PROTECTIVE SERVICES
Building 1, Room 152-A
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305
Telephone: 304-558-9911
Fax: 304-558-5604

Kevin Foreman
Director

Jack Chambers
Deputy Director

March 28, 2018

MEMORANDUM

TO: Secretary Jeff Sandy

FROM: Director K. J. Foreman

RE: Request for Personal Services Reimbursement related to Teachers Strike

Secretary Sandy:

As you are aware, the public school teachers of West Virginia conducted a statewide walkout on Thursday, February 22, 2018, which lasted until March 6, 2018. This was also during the same time that the 2nd Session of the 83rd Legislature was holding its 2018 Regular Legislative Session. During the walkout, the West Virginia State Capitol became the prominent rally point for teachers, school service personnel, and union leaders to meet and express their concerns to Governor Jim Justice and their respective legislators. In addition to the dates mentioned above, and prior to the walkout, the Capitol complex was a gathering point on February 2 and 16, 2018 for teacher rallies, an AFL-CIO rally on Saturday, February 17, 2018, and a UE Local 170, public employees' union rally on February 19, 2018.

As you know, the Division of Protective Services is responsible for the safety and security of individuals who visit and work at the State Capitol complex. Part of that responsibility includes opening buildings at the beginning of the workday and securing the same at the close of business. During the dates mentioned above, the business hours of Building 1 was extended by twenty eight (28) hours, to accommodate floor sessions and meetings, which also increased the hours the Division had to staff the same.

Further, to ensure the safety of both employees and visitors, it became necessary to increase the daily staffing of Division personnel during the walkout. On the dates mentioned, the Division utilized all thirty- two (32) full time Division officers, along with civilian security screeners to staff the Directed Public Access Points (DPAP), and provide security at the nine (9) employee entrances. In addition to their regularly scheduled shifts, Division officers, combined to work one

hundred ten (110) unscheduled days off duty and many of these days extended well beyond regularly scheduled work hours.

Without complaint, the officers and civilian staff of the Division, worked exhausting hours during the walkout and performed their duties and responsibilities in an extraordinary fashion. During the dates mentioned, the Division screened 55,975 individuals, at the two (2) public access points, in Building 1, with very little complaint from employees or visitors. Additionally, Division employees interacted throughout the day with these individuals, and the conduct and professionalism of these employees was exemplary. The resilient work of the Division's employees, day after day, was above reproach, and provided for a very safe and secure venue for everyone. Throughout the walkout, it was apparent that our Division and its employees were prepared to accommodate the number of individuals that visited the Capitol and our personnel simply performed flawlessly. Deputy Director Jack Chambers and I are most gracious to the men and women of our Division for their commitment to us and to our Great State of West Virginia.

From a security perspective, the events related to the walkout could not have gone much better, but it did put a significant strain on our overtime budget. The Division scheduled \$70,000 for overtime funding in its FY 2018 general revenue appropriation, and prior to the walkout the funding was adequate. However, as it became necessary to increase staffing during the walkout, and due to the length of the same, the Division's overtime budget was exhausted. During the walkout, Division employees worked 1,151.6 unscheduled hours, which resulted in the Division spending \$28,166.00, that was not budgeted.

To allow the Division to operate efficiently for the remainder of FY 2018, \$15,000.00 has been transferred from the PEIA object line, within our Personal Services and Employee Benefits appropriation to allow us to efficiently operate. This transfer of funds should allow the Division to operate normally and provide the services expected of us and that which we wish to provide. Without this transfer, we would have to consider not providing any services for some events and reduce manpower for others. However, as stated, with this transfer of funds, the Division should not have to limit any staffing and we anticipate providing all Division services.

Jeff S. Sandy, CAMS, CFE
Cabinet Secretary

CC: Valorie Allen

BREAKING: The size and density of the crowd at the [#WV](#) Capitol has prompted a capacity concern from Capitol Police and [@WVFireMarshal](#). *No further visitors are being admitted at this time.* Capitol Police are working with organizers to ensure manageable conditions this afternoon.

10:08 AM - 5 Mar 2018

Building closed to further entry without access cards at 1300 hours.

Margaret Cash

From: Chambers Jack C [REDACTED]
Sent: Thursday, February 22, 2018 2:06 PM
To: [REDACTED]
Subject: Fwd: Crowd Report

Margaret print this for me and put it to the side

Sent from my iPhone

Begin forwarded message:

From: Curry C [REDACTED]
Date: February 22, 2018 at 12:41:00 PM EST
To: [REDACTED]
[REDACTED]

Subject: Crowd Report

0830

From the crosswalk outside the WW DPAP it was 18 minutes through the DPAP
From the California walk at the EW DPAP it was 17 minutes through the DPAP

1106

From the Capitol Directory sign at the corner of Washington and California was 50 minutes to the DPAP
From the Culture Center deck it was 42 minutes to the DPAP

1220

From the crosswalk outside the WW DPAP it was 13 minutes through the DPAP
The East wing was clear at this time

Jimmy Curry
Operations Technician
Division Of Protective Services
[REDACTED]

"I fear the day that technology will surpass our human interaction. The world will have a generation of idiots"
Albert Einstein

This communication, along with any attachments, is covered by federal and state law governing electronic communications and may contain confidential and legally privileged information. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, use, or copying of this message is strictly prohibited. If you have received this communication in error, please reply immediately to the sender and delete this message.

March 12, 2018

Chief M. Scott Shaffer
Charleston Fire Department
808 Virginia Street, West
Charleston, West Virginia 25302

Dear Chief Shaffer:

Mutual Aid Agreements are usually reduced to writing and then filed away in a drawer. The Mutual Aid Agreement between the Capitol Police and Charleston Fire Department has always been based on a handshake and a level of mutual respect.

As we traversed thru the 2018 Legislative Session and the unprecedented teacher's work stoppage, our resources were taxed to the maximum. Without failure, Charleston Fire Department stepped up to the plate and offered us support. Your Fire/EMT teams were quick to respond to our requests and stayed on the job for the duration.

Please extend our thanks to them and especially Captain Mike Shank for being first class responsive. We look forward to the coming spring, working with your 2018 rookie class in their training and helping to host their Graduation activities at YOUR State Capitol in June.

With Warm Regards

Kevin J. Foreman, Director
Division of Protective Services- Capitol Police

CC: Jack C. Chambers, Deputy Director
KJF: mc
File: 2018-011

DIVISION OF PROTECTIVE SERVICES CAPITOL POLICE

DAILY POST ASSIGNMENTS

DATE: 2/23/2018

DO NOT CHANGE POSTS AT 1145 UNTIL
TOLD TO DO SO

PREPARED BY: SGT. BENNETT

	0745					
Gov's Dr. Guardhouse						
WEST WING DPAP						
EAST WING DPAP						
MAIN BUILDING						
CULTURE CENTER BUILDING 9					AX DEPT.	
BUILDING 3						
UPPER ROTUNDA DOORS						
UPPER ROTUNDA DOORS						
WEST CAMPUS						
BUILDING 7						
SPECIAL ASSIGNMENTS	HOUSE - CHAMBER DOORS		GALLERY-		2ND FLOOR EAST WING-	
OFFICERS OFF DUTY	SENATE CHAMBER DOORS		GALLERY-		2ND FLOOR WEST WING	
<p>WVDPS FORM 14 rev. 9/2017</p> <p>" NO LEAVES WILL BE GRANTED "</p>						

DIVISION OF PROTECTIVE SERVICES CAPITOL POLICE

WEEKEND POST ASSIGNMENTS

DATE: 2-24-18

Prepared By:

CPL. ADKINS

	800					
WEST WING DPAP						
POST #1						
BUILDING 1 PATROL						
POST #2						
CAPITOL COMPLEX PATROL						
EAST WING DPAP						
CULTURE CENTER						
SPECIAL ASSIGNMENTS						
OFFICERS OFF DUTY						

DIVISION OF PROTECTIVE SERVICES CAPITOL POLICE

DAILY POST ASSIGNMENTS

DATE: 2/26/2018

DO NOT CHANGE POSTS AT 1145 UNTIL
TOLD TO DO SO

PREPARED BY: SGT. BENNETT

	0745							
Gov's Dr. Guardhouse								
WEST WING DPAP								
EAST WING DPAP								
MAIN BUILDING								
CULTURE CENTER BUILDING 9								TAX DEPT.
BUILDING 3								
UPPER ROTUNDA DOORS								
UPPER ROTUNDA DOORS								
WEST CAMPUS								
BUILDING 7								
SPECIAL ASSIGNMENTS		HOUSE - CHAMBER DOORS		GALLERY-		2ND FLOOR EAST WING		
OFFICERS OFF DUTY		SENATE CHAMBER DOORS		GALLERY-		2ND FLOOR WEST WING-		
WVDPS FORM 14 rev. 9/2017								" NO LEAVES WILL BE GRANTED "

DIVISION OF PROTECTIVE SERVICES CAPITOL POLICE

DAILY POST ASSIGNMENTS

DO NOT CHANGE POSTS AT 1145 UNTIL

TOLD TO DO SO

PREPARED BY: SGT. BENNETT

DATE: 2/27/2018

	0745					
Gov's Dr. Guardhouse						
WEST WING DPAP						
EAST WING DPAP						
MAIN BUILDING						
CULTURE CENTER BUILDING 9						
BUILDING 3						
UPPER ROTUNDA DOORS						
UPPER ROTUNDA DOORS						
WEST CAMPUS						
BUILDING 7		TAX DEPT. 				
SPECIAL ASSIGNMENTS	HOUSE - CHAMBER DOORS		GALLERY-		2ND FLOOR EAST WING-	
OFFICERS OFF DUTY	SENATE CHAMBER DOORS		GALLERY-S		2ND FLOOR WEST WING-	
WVDPS FORM 14 rev. 9/2017	ACADEMY-		" NO LEAVES WILL BE GRANTED "			

DAILY POST ASSIGNMENTS
DO NOT CHANGE POSTS AT 1145 UNTIL
TOLD TO DO SO

PREPARED BY: SGT. BENNETT

	0745	
Gov's Dr. Guardhouse		
WEST WING DPAP		
EAST WING DPAP		
MAIN BUILDING		
CULTURE CENTER BUILDING 9		TAX DEPT.
BUILDING 3		
UPPER ROTUNDA DOORS		
UPPER ROTUNDA DOORS		
WEST CAMPUS		
BUILDING 7		
SPECIAL ASSIGNMENTS	HOUSE - CHAMBER DOORS	GALLERY
OFFICERS OFF DUTY	SENATE CHAMBER DOORS	GALLERY-
WVDPS FORM 14 rev. 9/2017	ACADEMY-	" NO LEAVES WILL BE GRANTED "

DIVISION OF PROTECTIVE SERVICES CAPITOL POLICE
DAILY POST ASSIGNMENTS
DO NOT CHANGE POSTS AT 1145 UNTIL
TOLD TO DO SO

DATE: 3/1/2018

PREPARED BY: SGT. BENNETT

	0745			
Gov's Dr. Guardhouse				
WEST WING DPAP				
EAST WING DPAP				
MAIN BUILDING				
				TAX DEPT.
CULTURE CENTER BUILDING 9				
BUILDING 3				
UPPER ROTUNDA DOORS				
UPPER ROTUNDA DOORS				
WEST CAMPUS				
BUILDING 7				
SPECIAL ASSIGNMENTS	HOUSE - CHAMBER DOORS	GALLERY-	2ND FLOOR EAST WING-	
OFFICERS OFF DUTY	SENATE CHAMBER DOORS	GALLERY-	2ND FLOOR WEST WING-	
WVDPS FORM 14 rev. 9/2017	ACADEMY	" NO LEAVES WILL BE GRANTED "		

DIVISION OF PROTECTIVE SERVICES CAPITOL POLICE

DAILY POST ASSIGNMENTS

DO NOT CHANGE POSTS AT 1145 UNTIL

TOLD TO DO SO

PREPARED BY: SGT. BENNETT

DATE: 3/2/2018

	0745			
Gov's Dr. Guardhouse				
WEST WING DPAP				
EAST WING DPAP				
MAIN BUILDING				
CULTURE CENTER BUILDING 9				TAX DEPT.
BUILDING 3				
UPPER ROTUNDA DOORS				
UPPER ROTUNDA DOORS				
WEST CAMPUS				
BUILDING 7				
SPECIAL ASSIGNMENTS	HOUSE - CHAMBER DOORS	GALLERY	2ND FLOOR EAST WING	
OFFICERS OFF DUTY	SENATE CHAMBER DOORS	GALLERY-	2ND FLOOR WEST WING-	
" NO LEAVES WILL BE GRANTED "				

DATE: 3/3/2018

PREPARED BY: SGT. BENNETT

WVDPS FORM 14 rev. 9/2017



WEST VIRGINIA HOUSE OF DELEGATES
OFFICE OF THE SPEAKER

BUILDING 1, ROOM M-228
1900 KANAWHA BLVD., EAST
CHARLESTON 25305

RECEIVED

FEB 20 2018

Protective Services

(304) 340-3210

TIM ARMSTEAD
SPEAKER OF THE HOUSE

February 16, 2018

Kevin Foreman, Director
Division of Protective Services
Building 1, Room 152-A
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

Dear Kevin:

As you are well aware, the security measures in place at the Capitol since 2016 have at times resulted in long wait times for individuals trying to access the building through the directed public access points in the East and West Wings. This is particularly true when large groups come to the Capitol during the legislative session. On these days, individuals often must stand in line in inclement weather for periods of 35 minutes or more to access the building.

To prevent these long lines in the future, I would recommend that consideration be given to using the Great Hall of the Culture Center as a waiting area on those days when it is known that large groups will be visiting the Capitol. The large groups could be divided into smaller groups and a certain number of individuals permitted to access the building at a time. This would help keep people out of the weather for extended periods of time and help balance the safety of the public with their right to easy and efficient access to government.

I would welcome an opportunity to discuss this matter with you.

Sincerely,

Tim Armstead
Speaker

HDJ
2-20-18

TA:mp

cc: Secretary Gayle Manchin

Days off Duty worked during Teacher Walkout

February 2, 2018



February 16, 2018



February 17, 2018



February 19, 2018 (President's Day)



February 22, 2018



February 23, 2018



February 26, 2018



February 27, 2018



February 28, 2018



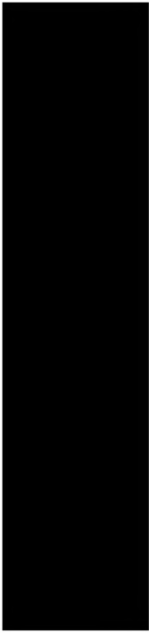
March 1, 2018



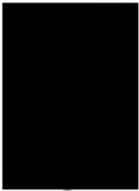
March 2, 2018



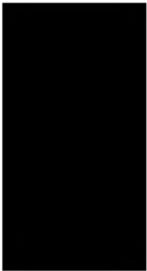
March 3, 2018



March 4, 2018



March 5, 2018



March 6, 2018

